

Memorandum



Date:

To: Honorable Barbara Carey-Shuler, Ed.D., and Members
Board of County Commissioners

From: George M. Burgess
County Manager

A handwritten signature in black ink, appearing to read "Burgess", written over the printed name of George M. Burgess.

Subject: Actions Taken at Second Budget Hearing

The following information reflects staff notes regarding the actions taken by the Board at the September 23, 2004, second budget hearing. Please notify Jennifer Glazer-Moon or David Morris at (305) 375-5143 if you identify any corrections or adjustments that should be made to the information in this report.

1. The Board accepted the Alternative Recommendation regarding Juvenile Assessment Center and Department of Human Services. Plans for consolidation will be brought to the Public Safety and Economic Development and Human Services Committees in the fall.
2. The Board requested to a full report from the Public Health Trust (PHT) regarding its internal adjustments to balance the FY 2004-05 PHT budget. The presentation will be made to the Economic Development and Human Services Committee on October 13, 2004, and to the full Board on October 19, 2004.
3. At the request of Chairperson Carey-Shuler, the Board amended the recommendation regarding the Animal Services Department in the Second Change Memo to include a Citizen's Advisory Board.
4. At the request of Chairperson Carey-Shuler and Commissioner Martinez, the Board amended the recommendation regarding the funding identified to support the Health Flex Program to allocate \$900,000 to Minorities Overcoming the Virus through Education, Responsibility and Spirituality, Inc. (MOVERS), \$200,000 to Union Positiva, Inc., \$125,000 to the Center for Haitian Studies, \$50,000 to Borinquen Clinic, and \$25,000 to Greater Bethel AME, and directed that the organizations be reviewed by the Commission Auditor. Subsequent to the budget hearing, we have met with the Commission Auditor, who indicated that, as part of the charge given at the budget hearing, he will review documentation prior to the release of funds.
5. Commissioner Heyman requested that the Commission Auditor review the application of the User Application Program UAP.
6. At the request of Chairperson Carey-Shuler, the Board merged the Office of Legislative Analysis into the Office of Commission Auditor.
7. At the request of Chairperson Carey-Shuler, the Board directed staff to initiate a review of the compensation structure and process and make changes that will directly correspond to the newly implemented performance review system. The study report is to be submitted in January.

8. At the request of Commissioner Seijas, staff was requested to study the transition the maintenance of Fire Rescue light equipment from the General Service Administration to the Fire Rescue Department and report to the Board in 90 days.
9. At the request of Commissioner Morales, it was agreed that Mosquito Magnets would be deployed in all coastal parks.
10. With the above amendments, the recommendations from the Additional Information Report were incorporated into the Second Change Memo and the Second Change Memo as amended was approved. (Attachment A and Attachment B to this report are the Additional Information Report and the Second Change Memo as presented to the Board on September 23, 2004.)
11. At the request of Commissioner Ferguson, the Board increased the carryover in the Countywide General Fund by \$50,000 available from FY 2003-04 District 1 Office Funds and allocated the additional funds to the Zeta Community Center operated by Beta Tau Zeta Royal Association, Inc.
12. At the request of Commissioner Souto, the District 10 Discretionary Reserve was reduced by \$25,000 to a total of \$275,000 and the \$25,000 used to allocate \$12,500 each to the Miami Dade College for the Miami International Film Festival and the Miami International Book Fair.
13. At the request of Chairperson Carey-Shuler, staff was directed to work with the Metro Miami Action Plan (MMAP) to develop an in-fill housing program to help victims of natural disasters.
14. At the request of Chairperson Carey-Shuler, \$50,000 of in-kind support was provided to the Orange Blossom Classic Parade to be held in conjunction with the Florida International University—Florida A and M football game.
15. At the request of Chairperson Carey-Shuler, staff was directed to work with the County's MMAP to provide, at MMAP's discretion, funding to: Belafonte Tacolcy Center, Overtown Youth Center, Timbuktu Marketplace, Osun Village, and Friends of Martin Luther King.
16. At the request of Chairperson Carey-Shuler, the Board transferred the Office of Intergovernmental Affairs from the Office of the Mayor to the County Commission.
17. At the request of Chairperson Carey-Shuler, the Board transferred the Governmental Protocol functions, except for translation services, and the Employee Recognition Program from the Communications Department to the Office of the Chair.
18. Commissioner Sorenson requested reports on a list of accomplishments and products from the Beacon Council and from MMAP.
19. At the request of Commissioner Rolle, staff was directed to work with the County's business development programs to develop a workforce development program in the Haitian areas of the County.
20. At the request of Commissioner Rolle, staff was directed to work with Project STOPP to resolve the insurance and other issues that prevent the agency from receiving funds allocated in FY 2003-04.
21. At the request of Commissioner Seijas, the Board voted for the County's Anti-Venin Program to retain the revenues generated from its services, projected at \$50,000.

22. At the request of Commissioner Seijas, the Board deferred the closure of the Miami Gardens Trash and Recycling Center pending review by the Government Operations and Environment Committee.
23. The Board amended Attachment 3 to the Additional Information report (0.034 Mills Countywide Budget Reduction) to change the adjustment to Consumer Services in order to minimize any effect on services.
24. At the request of Chairperson Carey-Shuler, the Board reduced the countywide millage rate by 0.034 mills and balanced the budget by accepting the amended Attachment 3 described in Item 21, above.
25. The Board approved the millage and budget ordinances, amended as described in the above items.

Attachment J (As Updated) that was included with the Second Change Memo had scrivener's errors, as was reported by staff at the Second Budget Hearing. Attachment J is the comprehensive listing of allocations made to community based organizations and certain County programs. A revised version of Attachment J is attached to this report. The revised version corrects scrivener's errors. Attachment C to this report details the corrections made to Attachment J. The revised version also includes the allocations made at the Second Budget Hearing identified in this report.

Also attached to this report are revised tables of organization (TOs) for the Office of the Mayor, the Board of County Commissioners, and the Communications Department. The revised TOs reflect the changes approved by the Board at the Second Budget Hearing.

Attachments

cc: Honorable Alex Penelas, Mayor
Honorable Joseph P. Farina, Chief Judge, Eleventh Judicial Circuit
Honorable Harvey Ruvin, Clerk of Courts
Honorable Katherine Fernandez-Rundle, State Attorney
Honorable Bennett H. Brummer, Public Defender
Robert A. Ginsburg, County Attorney
Marvin O'Quinn, President & CEO, Public Health Trust
County Manager's Assistants
Department Directors
Charles Anderson, Commission Auditor
OSBM Staff